Announcement No: T38-04-391 Opening Date: 6/10/04 Closing Date: 6/23/04

Department of Veterans Affairs

Medical Center Vacancy Announce ment

POSITION: Lead Licensed Practical Nurse (Bronchoscopy Lab), GS-620-7

TYPE OF APPOINTMENT: Permanent

Portland Oregon

NUMBER OF VACANCIES: 1 Full time position

FUNCTIONAL STATEMENT: Licensed Practical Nurse

SALARY RANGE: \$35,785 to \$44,731 per annum

NOTE 1: Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.

NOTE 2: This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

NOTE 3: A pre-employment physical examination may be required for an applicant tentatively selected from a non-patient care position.

NOTE 4: A drug test may be required for any applicant tentatively selected from a non-patient care position.

NOTE 5: This is a Bargaining Unit position.

TOUR OF DUTY: Tour of duty will vary depending on assignment.

LOCATION: This position is located in the Bronchoscopy Lab, Division of Hospital & Specialty Medicine, Portland OR Division. It may be necessary to utilize the selected person's services at a different Medical Center location if conditions require it in the future.

AREA OF CONSIDERATION: Consideration will be given to current permanent employees of this Medical Center including Willamette National Cemetery, Regional Counsel and the Veteran Outreach Center **ONLY**.

<u>Displaced/Surplus Federal Employees:</u> Employees covered under the provision of the inter-agency Career Transition Plan (ICTAP) and Career Transition assistance Plan (CTAP) (displaced VA Employees) eligibles will be given priority consideration for vacancies within the **local commuting area** for which they are well qualified. Applicants requesting this consideration must attach appropriate proof of the ITCAP eligibility with their application.

DUTIES: The complete Functional Statement may be reviewed in Human Resources Management Division. The following duties and responsibilities are taken from the functional statement and are considered to be a brief extract. The Clinic Lead is a LPN/LVN assigned to the PVAMC Bronchoscopy Lab via the Short Stay Care Unit and functions as a team member under the guidance of the SSCU Unit Shift Leader for clinical care issues. In addition, the incumbent assists with the coordination of Bronchoscopy procedures, coordinates orientation for new employees, maintains competency tracking, and insures on-going training/learning needs are met. Incumbent identifies and responds to process/performance issues requiring immediate attention, and reports performance and conduct issues to supervisor for appropriate follow up. The incumbent is responsible for coordinating with all staff to insure adequate staffing ratios to maintain safe patient care. The incumbent must demonstrate the ability to observe, identify, and respond to the patient's needs for nursing care, and to recognize deviations from normal. The incumbent is a resource to other staff. The incumbent provides patient education. The incumbent is available for on-going training by other staff members that are cross-trained into the Bronchoscopy lab. The incumbent performs age appropriate care and uses techniques to appropriately de-escalate disruptive patient's behaviors.

QUALIFICATIONS:

- A. Must be a U.S. citizen.
- B. Full active, current and unrestricted licensure as a graduate licensed practical or vocational nurse in a state, territory, or commonwealth (i.e., Puerto Rico) of the United States, or District of Columbia.
- C. Graduate of a school of practical or vocational nursing approved by the appropriate State accrediting agency and/or the National League of Nursing at the time the program was completed by the applicant.
- D. Licensed practical or vocational nurses appointed to direct patient care positions must be proficient in (both) spoken and written English as required by 38 USC 7402(d), and 7407(d).
- E. For GS-7 positions one-year experience at the next lower level is required.

Well Qualified (CTAP/ICTAP): A well-qualified candidate Is defined as one who meets the qualification and eligibility requirements for the position, including all educational/experience and selective factors (when applicable), and is able to satisfactorily perform the duties of the position upon entry.

EQUAL EMPLOYMENT OPPORTUNITY: All qualified applicants will receive equal consideration without regard to race, religion, color, national origin, sex, politics, marital status, non-disqualifying physical or mental handicap, age or membership or non-membership in a labor organization.

HOW TO APPLY: In order to be considered for this vacancy, interested employees must complete and submit VA Form 5-4078, Application for Promotion or Reassignment, to be received in Human Resources Management Division P4HRMS. This form is available in Human Resources Management Division.

HOW TO OBTAIN FORMS:

In Portland:

VA Medical Center
Human Resources Management Division
3710 SW US Veterans Hospital Road, (Bldg. 100, Room 6C-12)
Portland, OR 97239. Phone # (503) 273-5236

If Mailing:

VA Medical Center, Human Resources Management Division (P4HRMS) P.O. Box 1034 Portland, OR 97207

Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications. Applications must be received in Human Resources Management Division in the Portland office as listed above, no later than 4:30 p.m. on the closing date of the vacancy announcement. Applications will not be returned to applicants. For additional information you may contact Personnel (503) 273-5236.